

## Key Requirements

- Application should be submitted three business days in advance
- Film Permits \$500, plus applicable rental fee for municipal facility or cost recovery for any municipal services utilized.
- Insurance – \$5 million

## Primary Municipal Contact

### Jo Ann Merrick

Film Officer and Permits  
Email: [jmerrick@town.uxbridge.on.ca](mailto:jmerrick@town.uxbridge.on.ca)  
905-852-9181 Ext. 202  
Fax: 905-852-9674

### Township of Uxbridge

51 Toronto St. S.  
Uxbridge ON L9P 1T1  
[www.town.uxbridge.on.ca](http://www.town.uxbridge.on.ca)  
(Includes Altona, Glasgow, Glen Major, Goodwood, Leaskdale, Roseville, Sandford, Siloam, Udora and Zephyr)

### Alternate

Ben Kester  
Director of Public Works  
905-852-9181 Ext. 215  
Fax: 905-852-9674

## Film Location Permit Terms and Conditions

An application for a permit shall be completed and returned not later than three (3) working days, exclusive of Saturdays, Sundays and holidays, prior to the filming activity. This permit must be retained for inspection during production.

All applicants must supply proof of insurance for not less than \$5,000,000, naming the Township of Uxbridge as an additional insured.

Adequate signage to guide the motorist or public around the site will be supplied, erected and maintained, as directed by the Road Authority.

All barricades, signs and signals shall be to the satisfaction of the Road Authority.

Through traffic must be maintained at all times.

Traffic may be stopped in any direction for no longer than three-minute intervals.

Pay duty police officers must be on site when traffic is stopped for any length of time in any direction.

All Public roads and properties used for filming or parking must be stated on this permit.

No permanent or temporary fixtures or road signs may be covered, removed or altered in any way without the express written approval from the Road Authority.

Vehicular and pedestrian access to all properties must be maintained.

## Film Location Permit Terms and Conditions

Any required maintenance and the repair of any Public roadway or property will be carried out by the Municipality, at the expense of the applicant.

The applicant must, when refuse collection will be interrupted as the result of filming activity, be responsible for making alternate arrangements which are satisfactory to the Municipality and the affected property owners.

All vehicles forming part of the production, which exceed the maximum width restrictions of the Highway Traffic Act, shall be escorted to and from the film location by the Police.

The applicant shall be responsible for all costs, including lost revenue, associated with the reservation or removal of parking meters.

The applicant shall be responsible for the removal of litter and restoration of the event site.

Applicants must notify in writing any resident that may or will be affected during the process of filming. Copy of letter to be provided.

Applicants must at all times comply with local regulations regarding parking, restricted areas, fire hydrants unless otherwise specified by the Road Authority.

Municipal Noise By-law must be adhered to at all times. Any activity after these hours will require written permission from the Municipality.

Be advised the Municipality may be required to enforce the three-hour parking By-law in certain residential areas.

If the road is to be partially closed, or traffic restricted in any way, it is the responsibility of the applicant to contact the following agencies to inform them as to the dates of commencement and completion of filming.

At certain times of the year (March/April) load restrictions are in effect on most streets.

Resolution No. 2000-058 – Passed by the Township of Uxbridge Council June 12, 2000

“That the Council of the Township of Uxbridge hereby stipulated that no parking of film set vehicles be permitted on Brookdale Road allowance which would inconvenience the area residents and that all residents have access to their properties at all times”

When Filming on Brookdale Road in the Township of Uxbridge, production companies must adhere to the following:

- No road closures
- No travelling shots
- No intermittent stops
- Parking of all vehicles on one side of the road only
- No stoppage of traffic
- No interference with residential driveways

## Municipal Services

### **Chamber of Commerce / BIA**

Uxbridge Chamber of Commerce  
2 Campbell Dr., Suite 810  
Uxbridge ON L9P 0A3  
905-852-7683  
Fax: 905-852-1352  
[www.uxcc.ca](http://www.uxcc.ca)

### **Conservation Authority**

Lake Simcoe Region Conservation Authority – Durham Regional Forest  
Ken Neale, Manager, Corporate Communications  
905-895-1281 Ext. 243  
Email: [k.neale@lsrca.on.ca](mailto:k.neale@lsrca.on.ca)  
[www.lsrca.on.ca](http://www.lsrca.on.ca)

### **Fire Services**

Uxbridge Fire Department  
17 Bascom St., PO Box 370  
Uxbridge ON L9P 1M8  
Fire Chief: Scott Richardson – [firechief@town.uxbridge.on.ca](mailto:firechief@town.uxbridge.on.ca)  
Prevention Officer: Ken Maynard – [fireprevent@town.uxbridge.on.ca](mailto:fireprevent@town.uxbridge.on.ca)  
905-852-3393 / 1-888-844-0647  
Fax: 905-852-0125

### **Garbage Disposal**

Transfer Station  
1623 Reach St. – Tuesday to Saturday, 8:00 a.m. – 4:00 p.m.  
905-985-7973  
[www.region.durham.on.ca/works.asp?nr=/departments/works/waste/wastedisposalsites.htm](http://www.region.durham.on.ca/works.asp?nr=/departments/works/waste/wastedisposalsites.htm) (map & info)

### **Hospital**

Uxbridge Cottage Hospital (Markham Stouffville Hospital)  
4 Campbell Dr., PO Box 5003  
Uxbridge ON L9P 1S4  
Executive Assistant: Nancy James  
905-852-9771  
Fax: 905-852-5560  
Email: [najames@msh.on.ca](mailto:najames@msh.on.ca)  
[www.msh.on.ca.ca](http://www.msh.on.ca.ca)

### **Museums & Historical Information**

Uxbridge Historical Centre  
PO Box 1301  
Uxbridge ON L9P 1N5  
Curator: Nancy Marr  
905-852-5854  
[www.uxbridge.com/museum/mhome.html](http://www.uxbridge.com/museum/mhome.html)

## Municipal Services

### **Police & Pay Duty Service**

Durham Regional Police Services  
Headquarters: 605 Rossland Rd. E., PO Box 911  
Whitby ON L1N 0B8  
Durham East: 905-579-1520  
Durham West: 905-683-9100  
Toll Free: 1-888-579-1520  
[www.drps.ca](http://www.drps.ca)

- Explosive Disposal Unit (EDU)  
Sgt John Taylor – [jtaylor@drps.ca](mailto:jtaylor@drps.ca)  
Sgt Loxley Colquhoun – [lcolquhoun@drps.ca](mailto:lcolquhoun@drps.ca)  
905-579-1520 Ext. 5302
- Pay Duty Bookings  
Leslie Cherry  
905-579-1520 Ext. 4352  
Email: [lcherry@drps.ca](mailto:lcherry@drps.ca)  
Rates: [www.drps.ca/netscape/over\\_the\\_counter/index.asp](http://www.drps.ca/netscape/over_the_counter/index.asp)

### **Roads, Traffic Operations & Maintenance**

Public Works  
Darrel Horne, Assistant Road Superintendent  
905-852-9087  
Email: [worksdepot@interhop.net](mailto:worksdepot@interhop.net)

### **Sanitary Dumping Facilities** (for holding tanks of trailers/RV's)

Uxbridge-Brock Dumping Facilities  
129 Main St. N.,  
Uxbridge ON L9P 1C7  
Pete Chaput, Supervisor  
905-852-7602  
Fax: 905-852-5533  
Email: [peter.chaput@region.durham.on.ca](mailto:peter.chaput@region.durham.on.ca)

### **Water Hydrants**

Region of Durham – Scugog Depot  
10 Regional Rd. 21, RR #4  
Port Perry ON L9L 1B5  
905-985-7170  
[www.region.durham.on.ca/works/](http://www.region.durham.on.ca/works/)  
(Select Listing of Services for maps and more information)