

Pickering

Key Requirements

- Application should be submitted three business days in advance
- Location fee for municipal property, including Pickering Museum Village – \$150 per hour
- Production companies are encouraged to make a donation towards the community they are filming in
- Insurance – \$5 million

Primary Municipal Contact

Lynn Winterstein

Film Liaison

Email: lwinterstein@citypickering.com

905-420-4625 Ext. 2007

Fax: 905-420-4610

City of Pickering

One The Esplanade

Pickering ON L1V 6K7

www.cityofpickering.com/business/corporate/filmindustryservices.html

Alternate

Catherine Hodge

Email: chodge@cityofpickering.com

905-420-4624 Ext. 2050

Fax: 905-420-4610

Film Location Permit Terms and Conditions

An application for a permit shall be completed and returned not later than three working days, exclusive of Saturdays, Sundays and holidays, prior to the filming activity. This permit must be retained for inspection during production.

All applicants must supply proof of insurance for not less than \$5,000,000, naming the City of Pickering as an additional insured.

Adequate signage to guide the motorist or public around the site will be supplied, erected and maintained, as directed by the Road Authority.

All barricades, signs and signals shall be to the satisfaction of the Road Authority.

Through traffic must be maintained at all times.

Traffic may be stopped in any direction for no longer than three-minute intervals.

Pay duty police officers must be on site when traffic is stopped for any length of time in any direction.

All Public roads and properties used for filming or parking, must be stated on this permit.

No permanent or temporary fixtures or road signs may be covered, removed or altered in any way without the express written approval from the Road Authority.

Vehicular and pedestrian access to all properties must be maintained.

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Film Location Permit Terms and Conditions

Any required maintenance and the repair of any Public roadway or property will be carried out by the Municipality, at the expense of the applicant.

The applicant must, when refuse collection will be interrupted as the result of filming activity, be responsible for making alternate arrangements which are satisfactory to the Municipality and the affected property owners.

All vehicles forming part of the production, which exceed the maximum width restrictions of the Highway Traffic Act, shall be escorted to and from the film location by the Police.

The applicant shall be responsible for the removal of litter and restoration of the event site.

Applicants must notify in writing any resident that may or will be affected during the process of filming. Copy of letter to be provided.

Applicants must at all times comply with local regulations regarding parking, restricted areas, fire hydrants unless otherwise specified by the Road Authority.

Municipal Noise By-law must be adhered to at all times. Any activity after these hours will require written permission from the Municipality.

Be advised the Municipality may be required to enforce the three-hour parking By-law in certain residential areas.

If the road is to be partially closed, or traffic restricted in any way, it is the responsibility of the applicant to contact the following agencies to inform them as to the dates of commencement and completion of filming.

At certain times of the year (March/April) load restrictions are in effect on most streets.

Pickering

Municipal Services

Chamber of Commerce / BIA

Ajax-Pickering Board of Trade
144 Old Kingston Rd., Suite 10, 2nd Floor
Ajax ON L1T 2Z9
905-686-0883
Fax: 905-686-1057
Email: info@apboardoftrade.com
www.apboardoftrade.com

Conservation Authorities

Central Lake Ontario Conservation Authority (CLOCA)
100 Whiting Ave
Oshawa ON L1H 3T3
Mike Hrynyk, Superintendent
905-579-0411 Ext. 41
E-mail: mail@cloca.com
www.cloca.com

Toronto and Region Conservation Authority
5 Shoreham Dr.
Downsview ON M3N 1S4
416-661-6600
www.trca.on.ca

Fire Services

1616 Bayly St.
Pickering ON L1W 3N2
Simon Almond, Deputy Fire Chief – Operations
Gord Ferguson, Deputy Fire Chief – Prevention
Dispatch: 905-839-8095 (24-hours)
Prevention: 905-839-9968
Fax: 905-839-6327

Garbage Disposal

Landfill Sites – Durham Region: 905-668-7721
www.region.durham.on.ca/works.asp?nr=/departments/works/waste/wastedisposalsites.htm (Map & info)

Hospital

Rouge Valley Health – Ajax & Pickering
580 Harwood Rd. S.
Ajax ON L1S 2J4
Katie Cronin-Wood, Director of Communications
905-683-2320 Ext. 5250
Fax: 905-683-5846
Email: k.croinwood@rougevalley.ca
www.rougevalley.ca

Municipal Services

Museums & Historical Information

Pickering Museum Village
1 The Esplanade
Pickering, ON L1V 6K7
Location: 3 kilometers east
of Brock Road on Highway #7 (west of Westney Road).
905-436-5636 Ext. 2444
Fax: 905-436-5699
Email: museum@citypickering.com
www.cityofpickering.com/museum

Police & Pay Duty Service

Durham Regional Police Services
Headquarters: 605 Rossland Rd E, Box 911
Whitby ON L1N 0B8
Durham East: 905-579-1520
Durham West: 905-683-9100
Toll Free: 1-888-579-1520
www.drps.ca

- Explosive Disposal Unit (EDU)
Sgt John Taylor – jtaylor@drps.ca
Sgt Loxley Colquhoun – lcolquhoun@drps.ca
905-579-1520 Ext 5302
- Pay Duty Bookings
Leslie Cherry
905-579-1520 Ext 4352
Email: lcherry@drps.ca
Rates: www.drps.ca/netscape/over_the_counter/index.asp

Roads, Traffic Operations & Maintenance

Richard Holborn, Division Head, Municipal Property & Engineering
905-420-4630, Ext. 2049
Email: rholborn@citypickering.com

Water Hydrants

Region of Durham - Ajax Depot
2020 Salem Rd
Ajax ON L1S 4S7
905-683-1471
Fax: 905-686-9840
www.region.durham.on.ca/works/
(and select Listing of Services for maps and more information)