



Film Location Permit

Pickering Civic Complex
One The Esplanade
Pickering, ON L1V 6K7

Film Liaison Office
905.420.4625 - Phone

Permit Submission
905.420.4610 – Fax

Roads Information
905.683.4319 - Phone

Name of Applicant: _____

Date: _____

Position/Title: _____

Phone: () _____

Production Co.: _____

Mobile: () _____

Production Mgr.: _____

Fax: () _____

Address : _____

24 Hour: () _____

Film Title : _____

Location Sites:

(All public roads and properties – use second page if necessary)

1. _____
2. _____
3. _____
4. _____
5. _____

	Date	Time
Commencement of Filming		
Completion of Filming		
Completion of Restoration (if applicable)		

Activity Description:

(state purpose of road occupancy, attach extra pages as required)

Check as appropriate:

Intermittent traffic stoppages
PDO required

Road closure
5 working days required

Traveling shots
PDO required

Applicant's responsibilities before filming to commence:

Please check any applicable boxes

- PDO/TSU /ETS on site.
- Businesses and residences to be notified – a draft letter must accompany this application.
- Copy of insurance – naming the City of Pickering as an additional insured in an amount not less than 5 million dollars must accompany this application.
- The production company must notify the City of Pickering of any filming activity before 6:30 am or after 8:00 pm.
- The production company must notify the City of Pickering of the use of SPFX and gunfire – Fire Services personnel may be required.

Special Conditions – Office Use Only
No permit fee however a security deposit may be required.

Production Company
I/we hereby agree to all terms and conditions set forth with this permit and agree to assume all costs for damages and/or restoration. Do not sign until special conditions applied and permit approved.
Accepted for Production Company

Permit Approved: _____
Municipal Property & Engineering Div. Date

Acknowledged: _____
Road Authority Date

Authorization for Road Closure: _____
Division Head Date

Acknowledged: _____
Film Liaison Office Date

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