

Key Requirements

- Application should be submitted 10 business days in advance
- Permit fee \$200
- Insurance – \$5 million
- Applicable to all municipal property, including roads and sidewalks and residential areas

Primary Municipal Contact:

Deb Healey

Transportation & Parking Financial Clerk / Business Services

Email: dhealey@oshawa.ca

905-436-5636 Ext. 2346

Fax: 905-436-5684

City of Oshawa

50 Centre St. S.

Oshawa ON L1H 3Z7

www.oshawa.ca

Alternate

Rhonda Keenan

Business Development Manager / Economic Development Services

Email: rkeenan@oshawa.ca

905-436-3842

Fax: 905-436-5623

Film Location Permit Terms and Conditions

This form shall be completed and returned not later than 10 working days, exclusive of Saturday, Sunday and holidays, prior to filming. The approved permit must be retained for inspection at the filming location.

The Production Company shall continuously save and keep harmless and fully indemnify the City of Oshawa from and against any claims, actions, suits, demands, proceedings, losses, liabilities, damages, costs and expenses which may be brought against or made upon or incurred by the City resulting from or arising out of or in any way related to the issuance or existence of this permit and the planning and execution of the event.

The Production Company must verify that valid insurance coverage is in place by submitting (an) Insurance Certificate(s) to the City of Oshawa which must be acceptable in all respects to the City's Insurance Officers.

The Production Company must have in place Commercial General Liability insurance written on an occurrence basis with a liability limit of not less than five million dollars (\$5,000,000) per accident or occurrence and the policy must name the City of Oshawa as Additional Insured. If special effects (FX), such as pyrotechnics, are involved in the filming, then the Production Company must have insurance coverage in place to cover special effects operations.

Where special effects are required, the Production Company shall submit an FX Plan to the City of Oshawa Fire Prevention Division for review, at a fee of \$65.00 per hour, as per schedule "C", of the City of Oshawa User Fee By-law. If determined by the Chief Fire Prevention Officer, or designate, or requested by the applicant, that an on-site Fire Services vehicle is required, it would be at a rate of \$350 for the first hour and \$175 for each additional half hour. This service consists of four fire suppression staff and one fire suppression vehicle.

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Adequate signage to guide motorists or the public around the site will be provided, erected, maintained and removed as directed by the City of Oshawa.

All barricades, signs and signals shall be to the satisfaction of the City of Oshawa.

Through traffic must be maintained at all times unless otherwise approved by the City of Oshawa.

Vehicular and pedestrian access to all properties must be maintained.

Pay duty police officers must be on the site when traffic stopped for any length of time, in any direction.

Traffic may be stopped in any direction for no longer than three-minute intervals.

No permanent or temporary fixtures or road signs may be covered, removed or altered in any way without the express written approval of the City of Oshawa.

Any required maintenance and/or repair of any public roadway or property will be carried out by the City of Oshawa at the expense of the Production Company, unless otherwise agreed to by the City.

The Production Company must, when refuse collection will be interrupted as a result of filming, be responsible for making alternate arrangements which are satisfactory to the City of Oshawa and the affected property owners.

All vehicles associated with filming which exceed the maximum dimension or weight restrictions must have a valid moving permit approved by the City of Oshawa.

The Production Company shall be responsible for all costs, including lost revenue, associated with the reservation or removal of parking meters.

The Production Company shall be responsible for the removal of litter and the restoration of the film site.

The Production Company must notify in writing any area residents and businesses that may be affected during the process of filming.

The Production Company must at all times comply with local parking regulations unless otherwise exempted by the City of Oshawa.

Municipal Noise By-laws must be adhered to at all times. Any activity during restricted hours will require written permission from the City of Oshawa.

Bright lights that trespass onto other properties are not permitted unless all affected residents/businesses agree in writing to the interruption. Night filming, interior or exterior, is permitted until 11 p.m. only.

If the road is to be partially closed or traffic restricted in any way, it is the responsibility of the Production Company, unless otherwise agreed to by the City of Oshawa, to contact Regional and/or Municipal agencies to inform them as to the dates of commencement and completion of filming.

Wild Animals and Exotic Animals as defined under City of Oshawa By-law 11-96 as amended are not permitted to be kept within the City of Oshawa under most circumstances. Exotic Animals include, but are not limited to: horses, pigs, bats, all spiders, venomous insects, bears and weasels. Refer to Schedule "A" of the by-law for a complete listing. Upon conviction fines for offences under the By-law may be imposed of up to \$5,000 per occurrence.

Municipal Services

Airport

Oshawa Municipal Airport
1200 Airport Blvd.,
Oshawa ON L1J 8P5
905-576-8146
Fax: 905-723-6937
Email: swilcox@oshawa.ca

By-Law Enforcement

Parking & Vehicle Enforcement
1 Mary St N
Oshawa ON L1G 7W8
905-436-5640
Fax: 905-436-3568
Email: service@oshawa.ca

Chamber of Commerce / BIA

Greater Oshawa Chamber of Commerce
44 Richmond St. W., Suite 100
Oshawa ON L1G 1C7
905-728-1683
Fax: 905-432-1259
Email: info@oshawachamber.com
www.oshawachamber.com

Conservation Authority

Central Lake Ontario Conservation Authority
100 Whiting Ave.
Oshawa ON L1H 3T3
905-579-0411
E-mail: mail@cloca.com
www.cloca.com

Fire Services

Oshawa Fire Service Headquarters
199 Adelaide Ave. W.
Oshawa ON L1J 7B1
Administration: 905-433-1239
Communications: 905-433-1235
Prevention: 905-433-1236

Garbage Disposal

Landfill Sites – Durham Region: 905-668-7721
www.region.durham.on.ca/works

Hospitals

Lakeridge Health Oshawa
1 Hospital Court
Oshawa ON L1G 2B9
905-576-8711
www.lakeridgehealth.on.ca

Municipal Services

Museums & Historical Information

Municipal Heritage Committee, Department of Development Services
7th Floor, Rundle Tower, City Hall
50 Centre St. S.
Oshawa, ON L1H 3Z7
905-436-5636 Ext. 2444
Fax: 905-436-5699
Email: heritage@oshawa.ca
www.heritageoshawa.ca

Camp X Historical Society – www.campxhistoricalsociety.ca
Canadian Automotive Museum – www.oshawa.ca/tourism/can_mus
Oshawa Community Museum & Archives – www.oshawamuseum.org
Parkwood – The R.S. McLaughlin Estate – parkwoodestate.com
Robert McLaughlin Gallery – www.rmg.on.ca
The Ontario Regimental RCAC Museum – www.ontrmuseum.ca

Parks Services

905-436-3311
www.oshawa.ca/mun_res/parkrec

Police & Pay Duty Service

Durham Regional Police Services
Headquarters: 605 Rossland Rd. E., PO Box 911
Whitby ON L1N 0B8
Durham East: 905-579-1520
Durham West: 905-683-9100
Toll-free: 1-888-579-1520
www.drps.ca

- Explosive Disposal Unit (EDU)
Sgt John Taylor – jtaylor@drps.ca
Sgt Loxley Colquhoun – lcolquhoun@drps.ca
905-579-1520 Ext. 5302
- Pay Duty Bookings
Leslie Cherry
905-579-1520 Ext. 4352
Email: lcherry@drps.ca
Rates: www.drps.ca/netscape/over_the_counter/index.asp

Roads, Traffic Operations & Maintenance

David Watson, Manager of Roads & Depot Services
905-436-5636 Ext. 2148

Water Hydrants

Region of Durham – Oshawa-Whitby Depot
825 Conlin Rd.
Whitby ON L1N 6A3
905-655-3344
Fax: 905-655-4067
www.region.durham.on.ca/works/
(Select Listing of Services for maps and more information)